



This Application is due by Friday, September 11, 2009

Guidelines for Nominees For CHAPTER OF THE YEAR, MEMBER OF THE YEAR and FOUNDER'S AWARD

CHAPTER OF THE YEAR:

Submit the following information that best represents your professional or student chapter for consideration as NOMA Chapter of the Year.

FORMAT:

- Entries shall be submitted in Microsoft Windows Power Point Format on a CDrom
- Cover shall clearly identify Chapter Name

MATERIAL:

In each submission include photographs, reproductions, flyers, invitations, and graphic representations as well as a brief overview describing each event or category.

All photos and drawings shall be cleared for unrestricted release and reproduction in connection with publicity and publication related to the Awards Program. Please include the following:

- Chapter Contact Sheet, which clearly states the following:
 - 2009 Local NOMA Board (President, Vice President, Secretary, Treasurer)
 - Include all Chapter contact information (i.e. Chapter office or P.O. box, local Chapter phone number, website, email address)
 - List 2009 President – Elect, if known and contact information
- 2009 Local Members Roster, which clearly states the following:
 - Members Name
 - Category
 - Company Name
 - Mailing Address
 - Phone Number
 - Fax Number
 - Email Address
- Chapter Activities which include, but are not limited to:
 - Chapter Meetings
 - Mixers
 - Tours
 - Picnic



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- Fundraisers / Events, etc.
- Chapter Programs which include, but are not limited to:
 - Mentoring Programs for High School and / or College Students
 - Scholarship Events /Programs
 - Community Projects or Joint Ventures with other Organizations
- Members Work which include, but are not limited to:
 - Members projects or works within the community
 - Chapter Charrettes or Community based projects
 - Highlights of NOMA Members and their projects or work on the boards

Slideshow presentation may be presented during the 2009 National Conference and/or Awards Banquet Ceremony.

DEADLINE - FRIDAY, SEPTEMBER 11, 2009

Send all submittals to:

Steven Lewis, NOMA AIA
NOMA President
Chapter of the Year Awards Program
788 New York Drive
Altadena, CA 91001

ANNOUNCEMENTS

Announcement of Award Recipients at the Annual Awards Dinner:
Saturday, October 10, 2009

NOTES:

Submissions not selected for award will not be returned. NOMA reserves the right to make and retain copies of all submittals for use in future NOMA publications for the NOMA archive and for use in the publication promoting NOMA or reporting the NOMA Awards Program.



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MEMBER OF THE YEAR:

Submit the following information that best represents your NOMINEE for 2009 Member of the Year

FORMAT:

- Entries shall be submitted in Microsoft Windows Power Point Format on a CDrom
- MEMBER OF THE YEAR NOMINEE, as described below.

This is your Chapters opportunity to nominate an **Outstanding Member** who benefits your local chapter. Member criteria can include participation in Chapter activities and Committees, recruitment of new members and service to the community.

Describe this outstanding Member and why your chapter has nominated him or her for 2009 Member of the Year.

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Founder's Award:

Submit the following information that best represents your NOMINEE for Founder's Award.

FORMAT:

- Entries shall be submitted in Microsoft Windows Power Point Format on a CDrom
- FOUNDER'S AWARD NOMINEE, as described below.

The Founder's Award is named in honor of the 12 Founding members of NOMA and goes to an established member. This nominee does not have to be a founding member of the national organization or the local Chapter, but may be someone who has stood the test of time and has consistently supported his or her local chapter over the years, going above and beyond the call of duty.

Describe this outstanding member and why your chapter has nominated him or her for the 2009 Founder's Award.

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